

Board of Trustees Meeting

November 20, 2023

5:00 p.m. Davis County Hospital & Clinics Conference Room D

The Governing Board of Davis County Hospital & Clinics met for their regular meeting, Monday, November 20, 2023, in Conference Room D.

TRUSTEES PRESENT: Bailey Westfall, Heath Greiner, Nolan Eakins, and Donna Olinger were present. Kevin Cook arrived at 5:05 PM

TRUSTEES ABSENT:

OTHERS PRESENT: Veronica Fuhs, Rod Day, Lisa Barrett, Lisa Warren, Robert Floyd, DO, Nikki Thordarson, Amy Marlow, Chris Hickie, Tammy Wirtanen, Jeremy Behrens, and Karen Spurgeon.

MINUTES

1. CALL TO ORDER

Heath Greiner, Vice-Chair, called the meeting to order at 5:03 p.m.

2. DETERMINATION OF A QUORUM

A roll call of Trustees was taken, and a quorum was present with four (4) Trustees in attendance. Kevin Cook arrived at 5:05 pm to make five (5) Trustees in attendance.

3. APPROVE AGENDA

A motion was made by Donna Olinger seconded, by Nolan Eakins approving the agenda as presented. Motion carried.

Cook	Absent	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

4. CONSENT AGENDA

A motion was made by Bailey Westfall seconded by Nolan Eakins to approve the consent agenda for September 18, 2023, as presented. Motion carried.

Cook	Absent	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

5. AUDIENCE REQUEST TO SPEAK

There were no requests to speak.

6. Cardio-Pulmonary Department Pride Report

Tammy presented the Cardio-Pulmonary pride report which included an introduction of her staff, and an explanation of the services that are provided. Tammy reported that they are actively working on their Sleep Lab accreditation process.

7. ANCILLARY SERVICES REPORT

Rod shared that the newly acquired lab analyzers are completing the validation process. Rod reported that Cardio-Pulmonary has installed their new PFT machine and patient monitoring equipment. Rod shared that overall staffing issues are improving. Rod reported that Plant Operations has installed the new heating coil, and they continue to work on regular maintenance projects throughout the facility.

8. QUALITY REPORT

Amy presented the September and October Quality reports which included fall rates, adverse drug events, hospital acquired pressure injuries, and the healthcare associated infection data for 2023. Amy shared the patient safety/performance improvement activities regarding training of staff on the V60 equipment and the creation of processes to streamline prior authorizations.

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9. **CRITICAL ACCESS Hospital Report**

Amy presented the following New policy, Revised policy statements, Retired policy, Revised procedures, and Biennial reviews for approval consideration.

New Policies

- Management of Pain Prescriptions – Outpatient

A motion was made by Heath Greiner seconded, by Donna Olinger to approve the New Policy as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

Revised Policy Statements

- Scope of Service – Behavioral/Mental Health
- Respiratory Illness Policy – Employee Health

Request to Retire

- COVID-19 Vaccination Policy – Employee Health

Revised Procedures (changes specified in packet)

- Modified Diets and Diet Manual – Dietary Services
- EMTALA
- Environmental Services and Cleaning – Infection Prevention
- ECAD Plan – Infection Prevention
- Guidelines for IP in Supplying of Hospital Linen – Infection Prevention
- Hospital Approved Disinfectants – Infection Prevention
- Infection Control Risk Assessment for Construction – Infection Prevention
- Infection Prevention for Medical Imaging – Infection Prevention
- Infection Prevention Policies for the ED – Infection Prevention
- Notifying Emergency Services Personnel of Infection Disease Potential Exposure – IP
- Personal Protective Equipment – Infection Prevention
- Release of Employee Health Files – Infection Prevention
- Sharps and Needle Use and Disposal – Infection Prevention
- IT Security Incident Response Plan/Procedure – Information Technology
- Physical and Environmental Security – Information Technology
- Violent Intruder/Active Shooter – Safety
- Discharge Planning – Utilization Review

Unchanged Policy Reviews (list in packet)

- Accounting
- Behavioral/Mental Health
- Dietary Services
- Infection Prevention
- Information Technology
- Med Surg
- Physician’s Clinic
- Sleep Lab
- Utilization Review

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A motion was made by Donna Olinger seconded, by Heath Greiner to approve the Revised Policies/ Biennial/Annual reviews as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

10. MEDICAL STAFF CREDENTIALING

The following list of providers was recommended for final approval consideration by our Active Medical Staff.

Initial Appointments

- **David Kermode, DO** – Courtesy- General Surgery
- **James Pitt, DO** – Courtesy- General Surgery

Reappointments

- **Darci Fuller, ARNP** - Affiliate– Emergency Medicine
- **Sherri Broadbent, DO** - Courtesy– Emergency Medicine/Family Medicine
- **Joseph Eaton, MD** -- Courtesy- Pathology
- **Joseph Mitros, MD** -- Courtesy- Pathology
- **Donald Wirtanen, DO** - Active– Emergency Medicine

Telemedicine Initial Appointments

Avel eCare, LLC

- **Sara Berner-Orcutt, DO** – Telemedicine – Psychiatry

Integrated Health Partners- Schedule 1

- **Indira Challa, MD** – Telemedicine- Psychiatry
- **Amanda Bennett, DO** -- Telemedicine- Psychiatry
- **Paul McGinnis, MD** -- Telemedicine- Psychiatry

Resignation

- **Mark Walter**– Telemedicine- Psychiatry

A motion was made by Donna Olinger seconded by Nolan Eakins to accept the recommendation of the Active Medical Staff, and grant final approval of the initial appointments, reappointments, and Initial Telemedicine appointments being presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

11. FINANCE

a. Financial Reports

Lisa Warren presented the financial and revenue cycle reports for September and October 2023.

A motion was made by Heath Greiner seconded by Bailey Westfall to approve the September and October 2023 financial reports as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

b. FY 2023 Financial Report

Jeremy Behrens of Eide Bailly presented a draft of the FY 2023 Financial Report. Jeremy celebrated Lisa Warren and her staff for an excellent job in compiling the FY 2023 Financials.

A motion was made by Bailey Westfall seconded by Heath Greiner to approve the draft of the FY 2023 Financial Report as presented. It was stipulated that if any changes were to occur on the final report the revised report would be presented to the Trustees again for approval. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

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12. CHIEF OF STAFF REPORT

Dr. Floyd reported that in October the clinic saw 1225 patients. He shared that they have filled the Health Coach position and continue to make progress in filling nursing positions.

13. CHIEF NURSING OFFICER REPORT

Nikki presented the October CNO report which included Top Box Patient Satisfaction data and growth data for the Rural Health Clinic, Outpatient, Specialty Clinic and Swing Bed visits. Nikki celebrated the Inpatient area for scoring in the ninetieth percentile for patient satisfaction. Nikki reported growth in both the Specialty Clinic and Surgery departments with the addition of a new CRNA performing pain intervention and the addition of two general surgeons.

a. Iowa Donor Network Agreement

Nikki presented the Iowa Donor Network Agreement for approval.

A motion was made by Heath Greiner seconded by Bailey Westfall to approve the Iowa Donor Network Agreement as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

14. CHIEF EXECUTIVE OFFICER REPORT

Veronica shared that as part of National Rural Health Day our facility was recognized with a 2023 Performance Leadership Award for excellence in Patient Perspective and Quality. Compiled by the Chartis Center for Rural Health, the award honors top quartile performance in the 75th percentile and above among rural hospitals in Quality, Outcomes and/or Patient Perspective.

Veronica thanked Lisa Warren and Chris Hickie for their hard work in complying with new financial requirements.

15. MERCYONE REPORT

No MercyOne report was given.

16. Board Communication

a. Chair Comments

b. Trustee Comments

No other comments were made.

17. NEXT MEETING DATE

The next scheduled regular meeting is Monday, January 15, 2024, at 5:00 p.m.

18. ADJOURNMENT

A motion was made by Nolan Eakins seconded by Heath Greiner to adjourn the meeting. Motion unanimously carried.

The meeting was adjourned at 6:06 p.m.

Chairperson or Vice- Chair

Secretary/ Treasurer or Board Member

Lisa Barrett, Administrative Assistant